Minutes of the 3rd IQAC Meeting held on 11-04-2023.

Agenda 1: Confirmation of the last meeting.

Resolution: All the resolutions taken in the last meeting held on 08-09-2022 are unanimously confirmed.

Agenda 2: IIQA submission.

Resolution: After discussing the status of the NAAC activity all the members have unanimously decided that IIQA will be submitted on December 2023.

Agenda 3: Departmental minute book.

Resolution: All HODs are requested to complete the departmental minute books and verify from IQAC Coordinators.

Agenda 4: Feedback from students and other stake holders.

Resolution: IQAC Coordinators will take initiative to collect feedback from students and other stake holders.

Agenda 5: Certificate Course for students.

Resolution: To date, only two Add-on Courses, 'Communicative English' and 'Stitching and Hand Embroidery', have been implemented with the approval of the Academic Committee. To enhance student development, all departments are encouraged to conduct their respective Certificate Courses (Add-on Courses) for the 2022-23 academic session. The following courses are identified for implementation:

- Kajer Bangla
- Disaster Management
- Know Your Block
- Know Your Constitution
- Global Warming
- Interpersonal and Communication Skills
- Esho Urdu Sikho
- Health and Hygiene

All remaining Add-on Course coordinators are requested to obtain permission from the IQAC, CKPSM, to proceed with their respective courses.

Agenda 6: Use of digital platform by the teachers for the students.

Resolution: The house decided that every teacher should take at least one class per month in the smart class room.

Agenda 7: Internship and placement for students.

Resolution: After a long discussion it has been decided that every year some selected students will be sent to Chopra BDO office also for internship, beside other institutions as per MoUs. BDO Mr. Samir Mondal assured in the meeting on this matter.

Agenda 8: Infrastructure development.

Resolution: Some proposals were given by the BDO, Chopra for the infrastructural development as per the requirement of the college authority. The requirements are-

1. Sanitary napkin vending machine.
2. Computer & Projector machine for students.
3. Reading table for library.
4. Demand for pucca road from college back gate to Karmatirtatha building.
5. Demarkation of the vested land of the College.
6. Solar system for street light in the college campus.
7. Roof repairing of the College.

Agenda 9: Student-friendly Library.

Resolution: Internet facility will be provided in the library. A computer machine with internet surfing facility will be provided in the library for their study.

Agenda 10: Academic Audit Committee for the session 2022-23.

Resolution: All the members unanimously have decided that an Academic Audit Committee will be formed with two Principals- Dr. Samirendra Sarkar, Principal, Naxalbari College, Dr. Uma Maji, Principal, Goshpukur College and Principal/TIC. IQAC Coordinators of CKPSM.

Agenda 11: Green Audit and Energy Audit for the session 2022-23.

Resolution: A letter will be sent to Green Auditor for conducting the Green Audit with ISO certificate for the session 2022-23.

Agenda 12: Workshop on Book publishing.

Resolution: A workshop on book publishing will be organized by the IQAC on 10-05-2023 in collaboration with Sarkar Library, Chakda, Nadia.

Miscellaneous:

Agenda & Resolution: a)All the members unanimously decided that a faculty exchange program with Islampur College will be run as soon as possible.

b)

Sl. No.	Name of the MoU	Date of signing MoU
1	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Nani Bhattacharya Smarak Mahavidyalaya	07-12-2021
2	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Ghoshpukur College	03-02-2023
3	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Islampur College	13-03-2023
4	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Rushak Copiers	11-02-2023
5	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Dangapara FP School	25-02-2023
6	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Fastech Skills	09-02-2023
7	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Sadain Enterprise	08-02-2023
8	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Fatik Chandra Tea Company Pvt. Ltd.	08-02-2023
9	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Haque Welfare Society	23-03-2023
10	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Paschimvanga Viggyan Mancha	11-04-2023
11	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Doctor S.K. Bhakta	15-03-2023
12	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and Daspara Nabadisha Education and Welfare Society	04-04-2023
13	MoU between Chopra Kamala Paul Smriti Mahavidyalaya and One Call IT Service	09-02-2023

The IQAC Coordinator has received verbal confirmation from the following institutions regarding their interest in entering into a Memorandum of Understanding (MoU) with us, as required for NAAC accreditation-Village Dighi Colony, Siliguri Cine Society, Chalantika Press-Islampur, Chopra B.D.O. Office, Divya Panchakarma Patanjali Chikitsalay, Kaliganj Welfare Society-NGO, Chopra Natyakala Kendra, Dhupguri Girls' College, Ashar Aalo-NGO.

6. Adhikari 11-04-23
N.Biswas 11.4.23