

CHOPRA KAMALA PAUL SMRITI MAHAVIDYALAYA
IQAC

(Internal Quality Assurance Cell)

MINUTES AND RESOLUTION OF THE 2nd IQAC MEETING HELD ON 08/09/2022

AGENDA 1:

Approval of proceedings of last meeting.

RESOLUTION:

All the resolutions taken in the meeting held on 20/4/2022 were unanimously confirmed.

AGENDA 2:

Charge handover of IQAC co-ordinator.

RESOLUTION:

As per the decision taken in the last GB meeting on 04/08/2022, Gobardhan Adhikari Assistant Professor in Bengali took the charge of IQAC co-ordinator from Karabi Biswas Assistant Professor in English, who took the charge of JT co-ordinator after handing over the charge of the same.

AGENDA 3:

Reporting of status of CAS of 3 Assistant Professors.

RESOLUTION:

IQAC co-ordinator reported the status of CAS files of 3 Assistant Professors which were under process. It was informed that the D.P., West Bengal Higher Education Department had issued the letter bearing the name of Government Nominee and University Nominee/Subject expert and the files had been submitted to the Government Nominee Dr. Mayukh Sarkar, D.L.G., APG Ray Government College, Siliguri for verification.

AGENDA 4:

Academic audit has to be done from the Academic Year 2017.

RESOLUTION:

Academic audit will be done only for 2021-22 academic year.

AGENDA 5:

Project report on ongoing project on “Suryapuri Dialect”.

RESOLUTION:

Progress of the research project going under the supervision of HOD, Department of Bengali on “Suryapuri Dialect” was reported and was appreciated by the members.

AGENDA 6:

Upcoming NAAC visit.

RESOLUTION:

The Principal of Nalshahari College elaborately discussed about the process of NAAC visit.

AGENDA 7:

Fixation of date for IQA submission.

RESOLUTION:

After completion of 70% or 80% of SSR report, IQAC co-ordinator may submit the IQA within 1st week of November, 2022.

AGENDA 8:

SSR submission date.

RESOLUTION:

According to the instruction of the West Bengal Higher Secondary Department, SSR should be submitted to the NAAC within 31st December, 2022. For the session 2021-22 a Financial Audit will be done under the initiative of Bursar, KRPSM and an Academic Audit will be done under the initiative of IQAC Coordinator. An Academic Audit Committee will be formed with the following members- IQAC Coordinator of the College, 2 Inspector of Colleges, NBU, 3 Two nominees from the Vice-Chancellor, NBU.

AGENDA 9:

Reporting quality initiative taken so far.

RESOLUTION:

JT co-ordinator of IQAC reported the completion of ‘Quality Initiative’ through the organisation of one day National Seminar by IQAC and department of Urdu on 1st June 2022 funded by Urdu Academy Islampur and also through the observation of College Foundation Day on 5th August, 2022. We organised a Blood Donation Camp and unveiled the college magazine “**Aalir**” on the same day. Job awareness programme by career guidance cell on 23rd August was organised. Also the NSS units of

the college have conducted different developmental awareness and social outreach programmes throughout the year.

AGENDA 10:

Proposed Activities of different departments and committees for 2022-23.

RESOLUTION:

The following proposed activities of different departments and committees are accepted by IQAC for the academic session 2022-23.

• Dept. of English:-

1. Class test.
2. Quiz contest.
3. Screening of film.
4. Essay writing competition.

• Dept. of Bengali:-

1. Essay writing.
2. Seminar.
3. Students seminar.
4. Library visit.

• Dept. of History:-

1. Students centric seminar in November.
2. Field visit in November 2023.
3. Invited lectures for students in November.

• Dept. of Political Science:-

1. World Day of Social Justice.
2. National Voter Day observation.
3. Constitutional Day.
4. National Youth Day.

• Dept. of Urdu:

1. Class Test
2. Departmental Seminar
3. Essay writing competition
4. Group Discussion

• Dept. of Education:

1. Wall magazine 'Disha' in February 2023.
2. Poster exhibition in March 2023.
3. Guidance & Counselling in May.
4. Students seminar.

• Dept. of Philosophy:

1. Departmental seminar
2. World Philosophy day
3. Class Test

AGENDA II:

Miscellaneous.

RESOLUTION:

Mr. Prasanta Basak, HM, Chopra High School proposed that TLC, CKPSM, both the co-ordinators of IQAC convener of NAAC committee and Mr. Basak himself will immediately meet the BOD, Chopra Block for financial assistance for painting and maintenance of college building and then M.L.A, Chopra 28 will be requested for the same. Very fewer number of new admission were taken in the 1st semester of UG course were reported.

Coordinator, IQAC
Chopra KPS Mahavidyalaya
Chopra, Uttar Dinajpur

G. Atikavi
08.03.22
Ms. Binu

Teacher-in-Charge
Chopra Kamala Pauli Smriti
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~~Chopra~~
08.03.2022